

Guideline for Making Appointment to collect Graduation Certificate

COES

Login to Appointment System of COES

◆ COES

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Select the Method of Collection

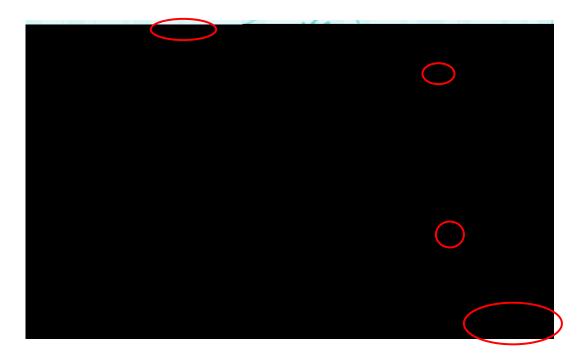
authorized p

Collection in person/Collection through an

Collection via mail

Collection Method 1: Collection in person/Collection through an authorized person

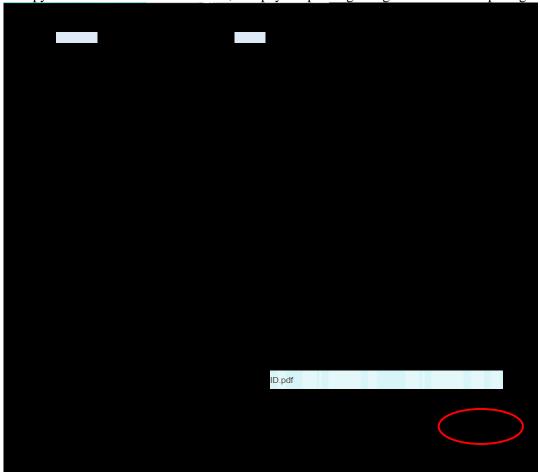
♦ / Submit



Collection Method 2: Collection via mail

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Collection via mail is chosen, please fill out the mailing information and upload a copy of the identification document, and pay the packing charges as well as the postage costs.



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