



**Application for Supplier Registration Form**

: <b>PART I: DETAILS OF COMPANY</b>													
1.	Classification of company Registered local company in Macau : Not a registered local company in Macau: With branch office in Macau , / With branch office in Macau, but with/without agent (s) in Macau Name(s) of Macau agent(s): _____												
2.	Name of Company:												
3.	Company Address:												
4.	Company Tel no.:												
5.	Company Fax no.:												
6.	Company Email Address:												
7.	Company Website:												
8.	( ) Nature of Business (Please fill in according to the commercial registration):												
9.	Business started in and years of service in business field:												
10.	Total numbers of employees:												
11.	Proprietor(s) of company:												
12.	( ): Contact person(s) and designation(s), if different from proprietor:												
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 30%;">Contact person</th> <th style="width: 40%;">Job title</th> <th style="width: 30%;">Contact no.</th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">(i)</td> <td></td> <td></td> </tr> <tr> <td style="text-align: left;">(ii)</td> <td></td> <td></td> </tr> <tr> <td style="text-align: left;">(iii)</td> <td></td> <td></td> </tr> </tbody> </table>		Contact person	Job title	Contact no.	(i)			(ii)			(iii)		
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(i)													
(ii)													
(iii)													

Note : Please use a separate sheet of paper if space is not sufficient )



:		/		ART II: PRODUCTS/SERVICES OFFERED	
13.		Goods/services which your company can offer:			
	(	Select the appropriate item by marking			)
13.1	/	Accreditation/certification services			
13.2	/	Advertising/Design			
		Ad production		Design services	
		Outdoor advertising			
13.3	/	Audio-visual equipment and systems			
13.4	/	Cleaning services			
13.5	/	Communication network related			
	/	Communication instruments and systems			
13.6	/	Computer products/Systems related			
		Computer products and accessories		Computer systems	
13.7		Construction/Capital works			
13.8		Consultation services			
13.9	/	Environmental friendly products/Services			
		Environment friendly products		Services related to environmental	
				protection	
13.10		Food and beverage related			
		Tableware		Dairy products	
		Catering services		Pastry and ingredients	
		Restaurants		Readymade food products	
		Fresh food ingredients	(	) Beverages (incl. alcoholic drinks)	
	/	Frozen/chilled food ingredients	/	Condiments	
13.11	Fuels				
		Liquefied Petroleum Gas		Gasoline/Petrol	
		Town gas		Natural gas	
		Kerosene, Diesel			
13.12	Furniture				
		Household furniture		Outdoor furniture	

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		Office furniture	
13.13	/ /	Gardening/Planting/Flowers	
		Horticultural trimming and decoration	Soils
		Garden design	Flowers and floral decorations
	/ /	Plants/potted plants/trees/	
13.14		Groceries	
		Household items and groceries	Water dispenser and bottled water
		Bedding items	
13.15	/	Hotel/guesthouse accommodations	
13.16		Household electrical appliances	
		Household electrical appliances	Household cooking stoves
13.17		Insurance service	
13.18		Interpretation/Translation services	
13.19		Kitchen related	
		Kitchen appliances and equipment	Maintenance of kitchen facilities
		Cooking tools and utensil	
13.20	/	Lab instruments/Accessories	
		Lab equipment and facilities	Lab gases, devices
			and pipelines
		Lab RO water,	/
		devices and pipelines	Lab utensils/Testing tools
	/	Reagents/Chemicals	/
			Lab testing services
13.21		Academic	
		Books and magazines	E-books
		Newspapers	Course design
13.22	/	Logistics/	

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	Medical gases, devices and pipelines	/	Medical tools/testing necessities
13.24	Music related Chinese musical instruments Western musical instruments		Electronic musical instruments Musical arts provision services
13.25	/ Office stationeries/instruments Office stationeries Office equipments		Photocopiers
13.26	/ Pest control Insects control Rats control		Capture of snacks
13.27	Photography related Photo shooting services / Printing/Retouching of photos		Photography products Filming and production
13.28	Postal services Courier services		Postal services
13.29	Printing related Printing services		

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Carpentry

Electrical works

Ironmongery/Hardware supply

Walls bricks

/ Floor tiles/Carpets

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14. In case you are not the manufacturer, please provide the name(s) of the manufacturers who accredited you as their agent(s)/distributor(s).

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\_\_\_\_\_

**PART III: PREFERRED ACCOUNT SETTLEMENT TERMS**

15. : Please choose a preferred account settlement terms:

15.1 Payment terms

, \_\_\_\_\_% Payment upon delivery, \_\_\_\_\_% off invoice

30 EOM 30 days

60 EOM 60 days

90 EOM 90 days

15.2 Payment method

Cheque Remittance Cash

16. ? Does your company have a minimum charge on purchase orders?

Yes

/ / **MOP/HKD/CNY** \_\_\_\_\_ No.

17. ? Does your company offer off-invoice allowance?

. Please specify.

,

Yes, offers attached for your reference No.

Note : Please use a separate sheet of paper if space is not sufficient )



**: PART V: REQUIRED DOCUMENTS**

18. Please submit the following documents for our reference and record:
- 18.1 Registered local company in Macau
- (i) M/8 A copy of the Business Tax - Tax Demand Note (M/8) issued in the latest year by the Financial Services Bureau (DSF);
  - (ii) M/1 A copy of the New Registration/Amendment Form (M/1) issued by the Financial Services Bureau (DSF);
  - (iii) A copy of the Certificate of Business Registration effective within the latest three months issued by the Commerce and Movable Property Registry (CRCBM) (Except for the Commercial Entrepreneurs (Natural Persons) who do not have the Certificate of Business Registration);
  - (iv) Catalogues and product/service descriptions;
  - (v) Company profile and annual report (if any).
- 18.2 : Not a registered local company in Macau
- (i) A copy of the certificate of business registration effective within the latest six months issued by local competent authorities;
  - (ii) Catalogues and product/service descriptions;
  - (iii) Company profile and annual report (if any);
  - (iv) Other documents required by MUST Foundation in accordance with the supplier category.

**: PART IV: ACCREDITATION/CERTIFICATION**

19. ( ISO9000, ISO22000, ISO14000, ISO13488 OHSAS18001 ),
- If your company has obtained recognition(s) for its professional qualification (such as ISO9000, ISO22000, ISO14000, ISO13488 or OHSAS18001 series), please provide relevant certification.
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**: PART V: CLIENT REFERENCE**

20. 3

Please provide contact details of three of your clients. Please note that we may contact these clients for further references regarding qualities of the services and products that your company has provided.

Name of your client

Tel. No.

Note : Please use a separate sheet of paper if space is not sufficient )





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obtained your consent.

(ii)

Note : Please use a separate sheet of paper if space is not sufficient )